



It's time to start organising your **TEAM PHOTOS** for the season. Below are the guidelines – please read carefully.

- Team photos (one per player) are included as part of the membership fee for all junior players.
- Team photos are **optional** for senior teams and cost **\$10 each**.

WHEN?

MINIROOS SATURDAY

- Saturday 31 July
- Saturday 7 August
- Saturday 14 August

ALL OTHER TEAMS

- Sunday 1 August
- Sunday 8 August
- Sunday 15 August

WHAT TIME?

- Each team will be allocated a 5-10-minute time slot.
- Team managers (MiniRoos Sunday and older) are to fill in the form on the MUMFC web site requesting a time slot that precedes a home game (if possible): We will send an email of confirmation to you.
- **MiniRoos Saturday team timeslots are pre-booked.**

WHERE?

- Len Shearer Reserve club rooms
- Note: **ONLY players, team coach and manager and nominated scribe will be permitted inside.**

PREPARATION – the weeks before

- Make sure all parents/players know when and where the shoot is.
- Nominate a team rep to select player names on photo day (no typing required)

WHAT TO DO ON THE DAY?

- Make sure you have everyone's mobile number in case of late-comers
- 5 minutes before the start of your time slot:
 - Ensure all present, in uniform, hats off, no watches, no jackets or undershirts, hair the way they want it.
 - Sort players in order of height, tallest to smallest. Note that this is a team photo, not a glamour photography session! Photos will not be reprinted for cosmetic reasons.
 - Photographer will guide you as to seating and standing arrangements.

DURING AND AFTER THE SHOOT

The team rep will need to do the following:

1. Select your Team Name from the dropdown menu
2. A list of names registered to that team will appear in a column on the left-hand side.
3. Drag player names in order of where they are positioned in the photo
 - [Row #1: Back row Row #2: Middle row Row #3: Front row- front row]
 - Names will have been pre-entered to avoid misspelling.
 - Drag any absent player names into the "Absentees" section.
4. Click Submit

WHEN DO WE GET OUR PHOTOS?

- Photos will be distributed through the Age Group Coordinators and will be available prior to end of season.
- Soft copies will be available for 4 weeks after photo distribution - you will be notified by email once these have been uploaded